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Sample Syllabus Statements Regarding
The Use of Generative Artificial Intelligence (AI)

Suffolk County Community College fosters the use of pioneering technology, such as generative Artificial Intelligence (AI), for improving the student learning experience, facilitating creative and collaborative work, and adhering to academic integrity, transparency, and rigor.

Both faculty and students are actively exploring the uses and capabilities of generative AI tools. The integration of those tools into classroom settings is evolving rapidly. Recognizing that each class may have unique requirements, it is imperative for instructors to clearly communicate expectations to students regarding the use and misuse of generative AI tools and to do so explicitly in their syllabi (course outlines) and assignment instructions, ensuring alignment with course objectives and values (OpenAI, 2024).

The Center for Teaching and Learning has identified three sample statements for course outlines using three approaches: (1) allowing students to use generative AI tools; (2) allowing students to use generative AI based on specific circumstances; and (3) not allowing students to use generative AI tools. Faculty may choose to use this language in their syllabi (course outlines).

S1. Allowed Use of Generative AI

Students are encouraged to explore the use of generative AI tools, such as ChatGPT, for assignments, creative work, and collaborative projects. However, the use of generative AI must be appropriately acknowledged and cited, and it is each student's responsibility to assess the validity and applicability of any generative AI product used and submitted (Harvard, n.d.).

S2. Some Use of Generative AI

Some assignments in this course may include or allow the use of generative AI, including ChatGPT or related tools for the creation of text, images, computer code, audio, or other

media. The instructor will inform you when, where and how you may use these tools and provide guidance on citing them. Using generative AI tools in any other context in this course will be considered a violation of the **SCCC Student Code of Conduct.** If at any point you have questions about what is permitted, contact the instructor to discuss its use *before* submitting work. (Arizona State University, n.d.).

S3. No Use of Generative AI

In this course, all assignments must be completed by the student. Generative AI, including ChatGPT and other related tools used for creating text, images, computer code, audio, or other media, are not permitted for use in any work in this class. Use of these generative AI tools will be considered a violation of the **SCCC Student Code of Conduct.** (Arizona State University, n.d.).

How to Cite AI Usage

APA: APA Citation for Generative AI

MLA: MLA Citation for Generative AI

SCCC's Lib Guide for Students: https://libguides.sunysuffolk.edu/AI_Students

For Further Reading

Texas A&M University. (n.d.). *Generative AI syllabus statement considerations.* Center for Teaching Excellence. https://cte.tamu.edu/getmedia/1d5e4ef6-97f1-4065-987f-3c9dfecbb7bd/TAMU-CTE_GenAI-SyllabusStatementConsiderations.pdf

Questions?

Email all questions to CTL@sunysuffolk.edu

References

Arizona State University. (n.d.). *Generative AI: FAQs.* https://provost.asu.edu/generative-ai/faqs

Harvard University. (n.d.). *AI Guidance and FAQs, Teaching resources for faculty.* Office of