## A. Eligibility Criteria

The editor-in-chief of a student publication, both at the time of application and throughout the term of office, must satisfy the following criteria<sup>1</sup>:

- 1. be matriculated in a degree program at SCCC;
- 2. have the same home campus designation as the publication in question;
- 3. for literary magazines, be enrolled for a minimum of three credits each semester; for the student newspapers, be enrolled for a minimum of six credits each semester:

The selection procedures for the editor-in-chief of a student publication shall be as follows:

- 1. The selection process should begin at approximately the midpoint of the spring semester and conclude by the end of that semester.
- 2. The Campus Student Publications Board, with the assistance of the Campus Activities Office, will promote the availability of all editor-inchief positions to the campus community. Methods of promotion may include posters, flyers, campus briefs, direct mail and other methods as deemed appropriate.
- 3. The Campus Student Publications Board, or a subcommittee thereof, shall review applications and conduct interviews for each editor-inchief position.

1

<sup>&</sup>lt;sup>1</sup> Note that when applying the criteria at time of application, those criteria that are not relevant in a specific situation, such as GPA for a newly admitted student or a student in his/her first semester, shall be waived.

- 4. In the event that a subcommittee is used for this purpose, it shall be chaired by the Faculty Adviser of the publication and should include the current editor-in-chief whenever possible. The subcommittee shall submit its recommendation to the Campus Student Publications Board for final approval.
- 5. Regardless of whether the full Board or a subcommittee conducts the review/interview process, the Board shall provide interested parties with an opportunity to provide input and recommendations to the Board before it makes a final decision.
- 6. The editor-in-chief shall, upon appointment by the Campus Student Publications Board, assume his/her responsibilities on the first day